

# Brett Fellingner

Mooresville, NC 28117

[brettfellingner@gmail.com](mailto:brettfellingner@gmail.com)

+1 847 778 7255

Authorized to work in the US for any employer

## Work Experience

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### **Service Technician**

SKY HVAC - Charlotte, NC

June 2021 to September 2022

Completed service work on both residential and commercial systems. Worked holidays and on-call emergency service work regularly. Helped with installation of new systems when team was down members. Greatest strength would be customer service, consistently got 5 star google reviews.

### **HVAC Technician**

Michael and Son - Charlotte, NC

December 2019 to March 2021

Worked as a helper with the installers and service techs, then was placed in a class for training at the headquarters in Richmond, VA. The class was learning the basics of HVAC with a full lab of equipment. When I returned, I was given my personal van and ran roughly 4-5 calls per day consisting of 90% maintenance level calls. Have experience in running service calls, and have the personal tools required. While with Michael and Son I learned how to provide multiple job quotes on every call using the app Service Titan. I learned how to properly and professionally fill out invoices, and sell many add-ons, such as hard starts, EZ traps, maintenance agreements, etc.

Reference HVAC Service Manager James Wilson: 704-439-6474

### **Technical Assistant**

Travis Heating and Cooling - Huntersville, NC

2016 to 2019

Travis Adams 704-361-9141

I work directly with customers in their home with sales, invoices, customer service, and all HVAC technical work.

## Education

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### **Bachelor's Degree in Organization Communications**

University of North Carolina at Charlotte - Charlotte, NC

### **communication, and advanced organizational communication**

Learned many skills in the communications school

## Skills

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- Some of my best skills would be communication
- responsibility
- analytics
- organization
- listening
- teamwork.
- Public Relations

## Certifications and Licenses

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**EPA 608 Universal**